Senior Design Project Course Drop/Add – Fall 2023

Instructions for Instructors: Ask your students to complete the entire form if they *transferred into* your course. Approve and forward to **your department's administrative support assistant immediately** for processing. Some students may be able to process the drop/add themselves via LionPath. If not, you will need to follow these steps to assist with the process. DEADLINE DATES below.

DEPARTMENT STAFF ASSISTANTS: When processing the form, if the course the student is dropping still appears on their schedule, you must drop that course if the system will allow it, in addition to adding the course they are adding. Only one capstone course should appear on their schedule to avoid issues with degree audits and requirements. Please contact the student with any questions about their schedule. The list of capstone courses is below.

Instructions for Students: If you transferred into a different capstone course, you need to add that course to your schedule and drop the current capstone course on your schedule. You may be able to process the drop/add steps yourself in LionPath. If the course you are adding is departmentally controlled, you will need to complete this form and return it to the instructor of the class you **transferred into** and they will forward to their staff for processing. Continue to check your schedule for accuracy. Use the Course Prefix and Schedule Number listed below to assist with completing the form.

Deadline Dates: These deadline dates have been established by the Office of The University Registrar:

Regular Drop Deadline:	Saturday, August 26 (11:59 pm EST)
Regular Add Deadline:	Sunday, August 27 (11:59 pm EST)
Late Drop Begins:	Sunday, August 27

Course Prefix and Number

BME 450W.001 #10953
BME 450W.002 #29491
CMPEN 482W   #10837
CMPSC 483W.001 #10986
CMPSC 483W.002 #11241
E E 403W.001 #10781
E E 403W.002 #10782
EDSGN 460W.001 #11030
EDSGN 460W.002 #12287
EDSGN 460W.003 #12548

Course Prefix and Number

EDSGN 460W.004 #28878
EDSGN 460W.005 #28883
EDSGN 460W.006 #28888
ESC 460M.001 #11927
ESC 460W.001 #11928
I E 480W.001 #10883
MATSE 493W #9058

Name: _____   PSU Email _____ @psu.edu
                     Print Clearly

9-digit PSU ID: 9 - _____   Major: _____

ADD

Schedule #	Course Prefix and Number	Section	Instructor

DROP

Schedule #	Course Prefix and Number	Section	Instructor

_____   _____   _____   _____
Student Signature   Date   Instructor Signature   Date